

# =UDAN 上海復旦微電子集團股份有限公司

# Shanghai Fudan Microelectronics Group Company Limited\*

(a joint stock limited company incorporated in the People's Republic of China)

(Stock Code: 1385)

# IMPLEMENTATION RULES FOR THE NOMINATION COMMITTEE OF THE BOARD

## **CHAPTER 1 GENERAL PROVISIONS**

- Article 1 In order to regulate the selection of directors and senior management, optimize the constitution of the Board and perfect the corporate governance structure of Shanghai Fudan Microelectronics Group Company Limited (hereinafter referred to as the "Company"), the Company has set up the Nomination Committee of the Board (hereinafter referred to as the "Nomination Committee") and formulated these implementation rules in accordance with the Company Law of the People's Republic of China, the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited (hereinafter referred to as "Hong Kong Listing Rules"), the Rules Governing the Listing of Stocks on the Shanghai Stock Exchange, the Articles of Association of the Company (the "Articles"), relevant laws, regulations and regulatory documents.
- Article 2 The Nomination Committee is a specific standing committee set up by the Board and its main responsibilities are to study and formulae the nomination standards and procedures for directorship and senior management of the Company, and carry out review and making proposal for candidates of directorship and senior management.

# **CHAPTER 2 COMPOSITION**

- Article 3 The Nomination Committee shall comprise five to seven directors with independent directors as the majority.
- Article 4 Members of the Nomination Committee shall be nominated by the chairman of the Board, more than half of the independent directors or one-third of all directors, and shall be elected by the Board.
- Article 5 The Nomination Committee shall have one chairman (convener) who shall be an independent director and be responsible for leading the work of the committee. The chairman of the Committee shall be elected by the Board.
- Article 6 The term of office of members of the Nomination Committee shall be the same as that of directors, renewable upon re-election at its expiry. If any member no longer maintains the position as a director of the Company during his/her term of office, he/she shall automatically disqualify as a member, and the vacancy shall be filled by the Board in accordance with the provisions of Articles 3 to 5 above.
- Article 7 The working group of the Nomination Committee shall act as the regular administrative body and shall be responsible for daily work communication and organization of meetings. The working group comprises office of the Board, human resources and other relevant departments.

## **CHAPTER 3 RESPONSIBILITIES AND AUTHORITIES**

- Article 8 The primary responsibilities of the Nomination Committee include:
  - (1) to advise on the size and composition of the Board, based on the operating business activities, asset size and shareholding structure of the Company, to the Board;
  - (2) to research the standard and procedure of selection of the directors and management and to put forward proposals to the Board;
  - (3) to identify competent candidates of directors and senior management extensively;
  - (4) to examine the candidates of the directors and senior management and put forward proposals;
  - (5) to examine other senior management who shall be reported to the Board for appointment and put forward proposals;
  - (6) other matters authorized by the Board.
- Article 9 The Nomination Committee shall be accountable to the Board. The Nomination Committee shall submit nomination proposals to the Board of for approval.

## **CHAPTER 4 PROCEDURES OF DECISION MAKING**

- Article 10 The Nomination Committee shall, pursuant to the provisions of relevant laws, regulations and the Articles of Association together with the actual situation of the Company, examine the election requirements, selection process and terms of office for the Company's directors and senior management, form a resolution, file it for the record, submit it to the Board for approval and implement it in compliance therewith.
- Article 11 The election and appointment procedures for directors and senior management:
  - (1) the Nomination Committee shall proactively communicate with the Company's relevant departments, examine the Company's demand for new directors and senior managers, and present such information in writing;
  - the Nomination Committee may search extensively for candidates for directors and senior management from the Company, the enterprises in which the Company holds controlling or non-controlling interest and the human resource market;
  - (3) to gather information about the occupation, academic qualifications, post title, detailed work experience and all the concurrent posts of the candidates and present such information in writing;
  - to seek the nominees' consent for nomination; otherwise, the nominees cannot be the candidates for directors or senior management;
  - to convene a Nomination Committee meeting to conduct a preliminary review on the qualifications of the candidates on the criteria for directors and senior management;

- (6) to make suggestion to the Board of Directors regarding the candidates for directors and new senior management and submit the relevant information to the Board one to two months prior to the election of new directors and appointment of new senior management; and
- (7) to complete other follow-up work according to the decision and feedback from the Board.

## **CHAPTER 5 PROCEDURAL RULES**

- Article 12 The Nomination Committee shall hold meeting at least once every year and more than half of the Nomination Committee members can convene an extraordinary meeting. Notice of meeting shall be send to all the members three days before convening the meeting. A Nomination Committee meeting shall be presided over by the convener. When the convener is unable to attend the meeting, he/she may appoint another independent director to preside over the meeting on his/her behalf.
- Article 13 A Nomination Committee meeting may only be convened with the presence of more than two-third of the members. Each member has one vote. Resolutions may only be passed by more than half of all the members voting in favor of such resolutions.
- Article 14 Votes may be made by a show of hands or by poll in a Nomination Committee meeting, while for extraordinary meeting may be held by way of voting by correspondence.
- Article 15 The Nomination Committee may also invite directors, supervisors and other senior management of the Company to present at its meetings if necessary.
- Article 16 If the matter to be discussed or approved by the Nomination Committee relates to a member or he/she has interest, the member must abstain in accordance with the rules.
- Article 17 The Nomination Committee may, if necessary, engage an intermediary to provide professional advice on its decision-making at the cost of the Company.
- Article 18 The procedures for convening of a Nomination Committee meeting, its voting methods and proposals to be passed at such meeting must comply with the provisions of applicable laws, regulations, the Articles of Association and the implementation rules.
- Article 19 Minutes shall be taken on all meetings of the Nomination Committee and signed by each attending member. All meeting minutes shall be kept by the Secretary of the Board for no less than ten years.
- Article 20 Any resolution passed at a Nomination Committee meeting and the voting results must be reported in written to the Board.
- Article 21 Members present at such meeting are obliged to keep all matters discussed at such meeting confidential, and shall not disclose any relevant information without authorization.

# **CHAPTER 6 ADDENDUM**

Article 22 The matters not covered by these implementation rules shall be governed by the relevant laws, regulations, regulatory documents and the Articles.

- Article 23 The implementation rules and its amendments shall be implemented from the date of approval by the Board.
- Article 24 The implementation rules shall be construed and interpreted by the Board of the Company.

Shanghai Fudan Microelectronics Group Company Limited\* December 2020

<sup>\*</sup> For identification purpose only